

# MILCOMBE PARISH COUNCIL

TUESDAY 3 MARCH 2020

**Clerk & Responsible Financial Officer**  
Theresa Goss  
3 Tanners Close  
Middleton Cheney  
Banbury, OX17 2GD

(01295) 710965  
[milcombepc@gmail.com](mailto:milcombepc@gmail.com)  
[www.milcombepc.co.uk](http://www.milcombepc.co.uk)

25 February 2020

Dear Councillor,

A meeting of the Parish Council will be held on **Tuesday 3 March 2020 at 8.00pm** at the Village Hall, Milcombe to transact the business set out in the Agenda below, and you are summoned to attend.

The District Councillors have been invited to attend and Councillor Kieron Mallon has been invited as County Councillor.

T.Goss  
Clerk to the Parish Council

## A G E N D A

1. **Welcome** – To welcome the Councillors and the public to the meeting.  
**8.00pm**
2. **Apologies for absence** - To receive any apologies for absence from the meeting.  
**8.00pm**
3. **Declarations of Interest** - Members are asked to declare any interest and the nature of that interest, which they may have in any of the items under consideration at this meeting.  
  
**Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.**  
**8.00pm**
4. **Minutes** - To approve the minutes of the meeting held on 7 January 2020. **(Attached)**  
**8.00pm – 8.05pm**
5. **Matters Arising** - To discuss any issues arising from the minutes of 7 January 2020.  
**8.05pm – 8.10pm**
6. **Chairman's Announcements**  
**8.10pm – 8.15pm**
7. **Open Forum** – Members of the public are invited to raise any items which concern the Parish.  
**(Maximum of ten minutes in total for this item)**  
**8.15pm – 8.25pm**
8. **Reports from County and District Councillors** - To receive reports from the Milcombe County Councillor and District Councillors.  
**8.25pm – 8.35pm**

## 9. Village Matters

- i) Village Organisations – To receive reports from the Chairmen of village organisations.
- ii) Play Area – To receive a progress report on the proposals for new play equipment in the village play area.
- iii) Grit Bins in Dovecote Close and Oak Farm – To discuss installing new grit bins in Dovecote Close and Oak Farm.
- iv) Emergency Plan – To discuss how to progress an emergency plan for Milcombe. **(Information previously circulated)**
- v) VAS Data – To consider the traffic data from the VAS by the Horse and Groom.
- vi) Milcombe Annual Parish Meeting (APM) – To note that the APM will be held on Tuesday 5 May 2020 and agree a format/speaker for the meeting.
- vii) Village Litter Pick – To note that the village litter pick will be held on 28 March 2020.

**8.35pm – 9.00pm**

## 10. Planning

- i) Planning Applications - To note the planning applications which have been considered by the Parish Council since the last meeting. **(To follow)**
- ii) Results of Planning Applications - To note the results of planning applications determined by Cherwell District Council's Planning Committee. **(To follow)**

**9.00pm – 9.05pm**

## 11. Parish Council Matters

- i) Co-option – To consider any applications for co-option onto the Parish Council.
- ii) Councillors Training Courses – The following training courses are available to Councillors:

Wednesday 18 <sup>th</sup> March 2020	Roles and Responsibilities for new councillors and clerks	Full day	Elizabeth Howlett	Didcot Civic Hall, Britwell Road, Didcot OX11 7JN
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- iii) Cherwell District Council's Parish Liaison Meeting – To receive a report on the meeting held on Wednesday 13 November 2019 at Bodicote House.

**9.05pm – 9.10pm**

## 12. Finance

- i) Accounts for Payment and Bank Reconciliation – To approve the accounts for payment and note the bank reconciliation. **(To follow)**
- ii) Internal Audit 2019/2020 – To consider the internal Auditors report for 2019/2020. **(To follow)**

**9.10pm – 9.20pm**

## 13. Correspondence - Items of correspondence will be circulated to members.

**9.20pm**

## 14. Public and Press – To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting for item numbered 15 on

the grounds that it could involve the likely disclosure of private and confidential information. **9:20pm**

15. **Clerk & Responsible Financial Officer** – To discuss the Clerk's pay award for 2020/2021.  
**9.20pm – 9.30pm**
16. **Meeting Dates** - Future meeting dates for Milcombe Parish Council are stated below. They will commence at 8.00pm at the Village Hall, Milcombe unless stated otherwise:
  - Tuesday 5 May 2020 (Annual Parish Meeting)
  - Tuesday 12 May 2020
  - Tuesday 7 July 2020
  - Tuesday 1 September 2020
  - Tuesday 3 November 2020**9.30pm**
17. **Items for the Next Agenda**  
**9.30pm**